



Bound Brook Police Department

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Acting Chief of Police

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INFORMATION SHEET FOR FIREARM PERMITS

FARS (Firearms Registration System) Application Procedure for applicants:

Step 1: Visit this website. You **MUST** enter the site address as follows:

www.njportal.com/NJSP/fars

Step 2: Consult with your police department and obtain their ORI # **NJ0180400**
(You **WILL NOT** be able to complete the FARS online application **WITHOUT THE PROPER**
ORI#)

Step 3: Complete the online application. You may complete the application using a smartphone, mobile device, laptop, or desktop computer. When completing the application, you will need the email addresses of two (2) reputable references. Your references can be family members.

Step 4: You will receive an email with payment information. Your application **WILL NOT** be processed until you have **PAID** for the FID Card/ Pistol Permits. Non- refundable payment is required to be made prior to the completion of the background as per NJAC 13:54-1.4.

*You will be receiving automated email updates throughout this new process.

*Once your application is complete, a station representative will contact you to explain how to retrieve your FID Card and/or Pistol Purchase Permit(s).

*Please advise your references that the FARS system will email them the reference questions to be answered. Your references can complete the questions using a smartphone, mobile device, laptop, or desk computer. Please advise them to complete the questions immediately to progress your background investigation.

*The on-line application is applicant driven. Please ensure that you have entered the best phone numbers and addresses for yourself and your references.

For Fingerprints: Website is <http://uenroll.identogo.com/>. Service code will be 2F164B for Firearms Licensing. ORI # NJ0180400

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