

BOUND BROOK BOARD OF HEALTH  
**MEETING**  
THURSDAY, JANUARY 8, 2015  
**MINUTES**

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The meeting was called to order by Health Officer Kevin Sumner at 6:00 P.M. with the following statement:

“This meeting held in compliance with the Open Public Meeting Law in that the requirements of the Law have been met by the Annual Meeting Notice being forwarded to the Courier News and posted in the Municipal Building on December 30, 2014.”

**ROLL CALL:**

The following members were present: Judy Bailey, Barbara Lobman, Angela Robinson, Lisa Slater, Mary Straub, and Alberto Torregroza.

The following were also present: Councilman Abel Gomez, Kevin G. Sumner, Health Officer and Nancy Lanner, REHS.

**REORGANIZATION:**

K. Sumner opened the floor for nominations for President of the Board of Health for 2015. A. Robinson nominated L. Slater, seconded by M. Straub. There being no further nominations B. Lobman moved to close nominations, seconded by J. Bailey. All in favor. L. Slater unanimously elected President.

President L. Slater opened the floor for nominations for Vice President and M. Straub nominated J. Bailey, seconded by A. Robinson. J. Bailey unanimously elected Vice-President.

President Slater made the following appointments:

1. Nancy Lanner was appointed Registered Environmental Health Specialist.
2. George Psak was appointed Board of Health Attorney
3. Kevin Sumner was appointed Health Officer and Secretary to the Middle-Brook Regional Health Commission
4. Alberto Torregroza and Barbara Lobman were appointed representatives to the Middle-Brook Regional Health Commission; Angela Robinson was appointed alternate to the Commission.
5. Robyn Key and Donna Ostman were appointed REHSs to cover Bound Brook in the case of an emergency.

K. Sumner reviewed current Board member appointments and expiration dates. Discussion was held regarding Member M. Milanova who no longer lives in town. L. Slater will contact her and request a letter of resignation so a new member can be appointed.

**PUBLIC SESSION:**

No public was present. Public portion of meeting closed.

**ACCEPTANCE OF MINUTES:**

B. Lobman moved for acceptance of the minutes of the November 13, 2014 meeting. Motion seconded by A. Robinson. All in favor.

**COMMISSION:**

K. Sumner advised the members that the Commission Reorganization Meeting is tentatively scheduled for Monday, January 26, 2015 beginning at 7:00 p.m. in the Green Brook Municipal Building. All are always welcome to attend and the representatives will be notified prior to the meeting.

K. Sumner also advised members that the Commission is considering adopting the State's Model Ordinance on Quarantine and Isolation. He advised members the authority for the Health Officer to take action currently exists in State Statute, but the passage of a local ordinance will spell out the details of the process and put in writing the due process rights of individuals. K. Sumner suggests that the Commission pass the ordinance on behalf of all the municipalities. Members agreed and requested a copy of draft ordinance be sent to them for their information.

**UNFINISHED BUSINESS:**

2015 Budget – K. Sumner reviewed the Commission's approved budget for 2015 advising members it includes a 2% salary increase for Commission employees resulting in total salaries of \$266,777.00 and operating expenses in the amount of \$191,852.00. This budget results in a Bound Brook contribution of \$96,032.00; 1.8% increase over 2014. A. Robinson moved to approve the Bound Brook Board of Health budget, seconded by B. Lobman and approved by all upon vote.

L. Slater asked if K. Sumner would be willing to attend a Council meeting at some time in the future to explain what the Board of Health and Commission does for the money/. K. Sumner agreed and stated he would arrange a time with the Borough.

**NEW BUSINESS:**

A. Members reviewed the activities reports for November and December 2014.

M. Straub asked about a rumor she heard that the construction of Queen's Gate is going to increase flooding in certain areas. Council member Gomez advised he did not believe this was likely, as they are required to prove that the increase in impervious surface due to development will not increase storm-water risks and they have to demonstrate compliance with storm-water management rules. Members asked about the Hepatitis A

outbreak associated with a food establishment in Hamilton, NJ. K. Sumner advised there were no reports of cases in the Commission area. N. Lanner advised members that a new dollar store name Love Dollar is located next to Lou's Sub Shop. Members were advised by K. Sumner that Ebola Active Monitoring is continuing as it was before, but we have no cases currently being monitored in the Commission. Members reported seeing recycling blowing in neighborhoods due to being put out early and not picked up. It was reported that the County got behind due to volume and the holidays and this may have contributed, but Council Liaison Gomez stated if members see a problem they can notify him or the Building Inspector Jim Ayotte who will follow up with the property owner.

**ADDENDUM:**

K. Sumner reported the passing of former member Domenic Tomaro.

**ADJOURNMENT:**

There being no further business before the Board, M. Straub moved to adjourn at 6:45 P.M. Seconded by A. Torregroza; All in favor.

Respectfully submitted,

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Kevin G. Sumner  
Health Officer