

**BOROUGH OF BOUND BROOK - Bureau of Fire Prevention - Application for CSACMFEHC  
Certificate of Smoke Alarm Carbon Monoxide Fire Extinguisher Housing Compliance (formerly Re-Rent or Re-Sale)**

**FEES: \$125 PER INSPECTION**

**Failure to complete all required areas will lead to the application being rejected - NOTE: Fields outline in RED must be filled in**

Address of Property: \_\_\_\_\_

Name of Property Owner: \_\_\_\_\_ Address: \_\_\_\_\_

Email: \_\_\_\_\_ Cell: \_\_\_\_\_

Person to call for Admittance (mark same if property owner): Name: \_\_\_\_\_ Tele: \_\_\_\_\_

**Total number of UNITS to be inspected: \_\_\_\_\_ @ \$ \_\_\_\_\_ per UNIT = TOTAL DUE \_\_\_\_\_**

**You MUST complete page 2 of this application. You must fill out information for EVERY unit that is to be inspected. IF this is a RENATL application, only fill out the dwelling portion for the unit to be inspected. If this is for a SALE you MUST fill out the dwelling information for EACH unit in the building**

**The office will contact you to schedule an inspection. If an affidavit will be accepted in lieu of inspection, you must complete the required information on the affidavit (located on page 3 of this document), print it out, have in signed by a Notary and returned with the application and payment to the office. When the inspection is completed and passed, OR when the Affidavit is received and accepted, the office will EMAIL you the Certificate of Occupancy**

**NOTE: Pages 5 & 6 provide information related to what requirements are needed to PASS the inspection**

This inspection is REQUIRED as per Borough ordinance:

18-8.3 Issuance of Certificate of Smoke Alarm Carbon Monoxide Detector Fire Extinguisher Housing Certificate (CSACMFEHC ) fee; inspection. [1967 Code § 15A-2; Ord. No. 02-9; Ord. No. 07-03; Ord. No. 2016-06 § 1]

- a. Each time there is a transfer of ownership or rental of single family, two family or multi-family residences, dwelling units or apartments within the Borough of Bound Brook, the owner of such property must obtain from the Fire Official, a CSACMFEHC certifying that the property is in compliance with all provisions of Borough Regulations including, but not limited to, Property Maintenance, Chapter 7 17, as it presently exists and the International Construction Code and fire codes.
- b. The inspection fee for a CSACMFEHC shall be \$125. Inspection Fees are due prior to scheduling inspection. In addition, the fee to reschedule a no-show inspection or shall be \$75. No-show shall be held to mean: (1) Owners/agents who fail to meet an inspector within five minutes of the appointed time; (2) Owners/agents who do not have a key to enter the premises for a scheduled inspection or (3) Electrical power to a premises is disconnected and smoke detectors to be tested are powered by electrical current from the structural wiring system.
- c. Before a CSACMFEHC shall be issued the Fire Marshal or designee shall make an inspection of the premises to determine whether the certificate may or may not be issued.
- d. Application for a CSACMFEHC shall be submitted to the Fire Marshal or designee and once the application has been received by the Fire Marshal or designee, the certificate shall be issued within six business days of the receipt of the inspection if the property is found to be in compliance with the provisions of this section.

## Application for CSACMFEHC

### TO BE COMPLETED BY SELLER:

Name of Buyer: \_\_\_\_\_ Address of Buyer: \_\_\_\_\_

Buyer EMAIL: \_\_\_\_\_

Telephone: \_\_\_\_\_

**Indicated the type/use of the property:**

- Single Family Property that will be **Owner Occupied**  
 Single Family Property that will be **RENTED**  
 2 Family (UNIT) Property that will be owner Occupied  
 2 Family (UNIT) Property that will NOT be owner Occupied (both units will be rentals)  
 3 or more Family Property

**Total Dwelling Units** \_\_\_\_\_ **Attic Finished:**  Yes  No **Basement Finished:**  Yes  No

**Place X to indicate type of inspections:** *Sale* *Change of Occupancy (Rental)*

**For each dwelling unit, complete the following:**

**Dwelling #1:** Unit Number \_\_\_\_\_ Name of Lease: \_\_\_\_\_  
 # of Bedrooms \_\_\_\_\_ # of Baths \_\_\_\_\_ Kitchen \_\_\_\_\_ Living Room \_\_\_\_\_ Dining Room \_\_\_\_\_ # of Occupants \_\_\_\_\_

**Dwelling #2:** Unit Number \_\_\_\_\_ Name of Lease: \_\_\_\_\_  
 # of Bedrooms \_\_\_\_\_ # of Baths \_\_\_\_\_ Kitchen \_\_\_\_\_ Living Room \_\_\_\_\_ Dining Room \_\_\_\_\_ # of Occupants \_\_\_\_\_

**Dwelling #3:** Unit Number \_\_\_\_\_ Name of Lease: \_\_\_\_\_  
 # of Bedrooms \_\_\_\_\_ # of Baths \_\_\_\_\_ Kitchen \_\_\_\_\_ Living Room \_\_\_\_\_ Dining Room \_\_\_\_\_ # of Occupants \_\_\_\_\_

**Dwelling #4:** Unit Number \_\_\_\_\_ Name of Lease: \_\_\_\_\_  
 # of Bedrooms \_\_\_\_\_ # of Baths \_\_\_\_\_ Kitchen \_\_\_\_\_ Living Room \_\_\_\_\_ Dining Room \_\_\_\_\_ # of Occupants \_\_\_\_\_

**Dwelling #5:** Unit Number \_\_\_\_\_ Name of Lease: \_\_\_\_\_  
 # of Bedrooms \_\_\_\_\_ # of Baths \_\_\_\_\_ Kitchen \_\_\_\_\_ Living Room \_\_\_\_\_ Dining Room \_\_\_\_\_ # of Occupants \_\_\_\_\_

**Dwelling #6:** Unit Number \_\_\_\_\_ Name of Lease: \_\_\_\_\_  
 # of Bedrooms \_\_\_\_\_ # of Baths \_\_\_\_\_ Kitchen \_\_\_\_\_ Living Room \_\_\_\_\_ Dining Room \_\_\_\_\_ # of Occupants \_\_\_\_\_

**Dwelling #7:** Unit Number \_\_\_\_\_ Name of Lease: \_\_\_\_\_  
 # of Bedrooms \_\_\_\_\_ # of Baths \_\_\_\_\_ Kitchen \_\_\_\_\_ Living Room \_\_\_\_\_ Dining Room \_\_\_\_\_ # of Occupants \_\_\_\_\_

**Dwelling #8:** Unit Number \_\_\_\_\_ Name of Lease: \_\_\_\_\_  
 # of Bedrooms \_\_\_\_\_ # of Baths \_\_\_\_\_ Kitchen \_\_\_\_\_ Living Room \_\_\_\_\_ Dining Room \_\_\_\_\_ # of Occupants \_\_\_\_\_

I hereby acknowledge that I have read this application, that the information given is correct, that I am the owner or duly authorized to act in the owner's behalf, and such hereby agree to comply with the applicable requirements of the Borough of Bound Brook.

Applicant Signature \_\_\_\_\_

Date \_\_\_\_\_

# From the Office of the Fire Marshal for the Borough of Bound Brook

## APPLICATION AND CERTIFICATION IN LIEU OF INSPECTION FOR CERTIFICATE OF SMOKE ALARM, CARBON MONOXIDE ALARM, AND PORTABLE FIRE EXTINGUISHER COMPLIANCE

Dwelling Location: Block: \_\_\_\_\_ Lot: \_\_\_\_\_

(NOT mailing address)

Street Address: \_\_\_\_\_

Municipality: Bound Brook County: Somerset

**\*NOTE: ALL BOXES MUST BE CHECKED IN ORDER FOR CERTIFICATION TO BE VALID**

- Smoke alarm on each level of the dwelling, including basements, excluding attic or crawl space; and
- Smoke alarm and carbon monoxide alarm outside each separate sleeping area; and within 10 feet of bedrooms
- All smoke alarms are in working order.       Carbon monoxide alarm(s) in working order
- Fire extinguisher is the correct size, is properly mounted, and is located within 10 feet of the kitchen

This is a \_\_\_\_\_ story dwelling       with       without a basement.

**An inspection shall be conducted by the owner or an authorized representative of the owner. The smoke alarms required above shall be located in accordance with NFPA 74; the carbon monoxide alarm(s) installed per NFPA-720. The alarms are not required to be interconnected. Battery powered alarms are acceptable. Note: AC powered and/or interconnected alarms and smoke detectors installed in homes constructed after January, 1977 shall be maintained in working order. The fire extinguisher is installed per P.L. 2005, c.71 (N.J.S.A. 52:27D-198.I et seq).**

Please mail certificate to: \_\_\_\_\_ Phone#: \_\_\_\_\_  
 \_\_\_\_\_ Phone#: \_\_\_\_\_  
 \_\_\_\_\_ Fax#: : \_\_\_\_\_  
 \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone#: \_\_\_\_\_ Closing Date: \_\_\_\_\_

**I do hereby certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I will be subject to penalty.**

Sworn and subscribed to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

\_\_\_\_\_  
Notary Signature

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Printed Name

**Note: Once issued, a Certificate is not transferable, nor is a fee refundable. If the change of occupant does not occur within 60 days, a new application shall be required.**

## 2018 Regulation governing re-sale/re-rent Inspections

### 5:70-4.19 Smoke alarms for one- and two-family dwellings; carbon monoxide alarms; and portable fire extinguishers

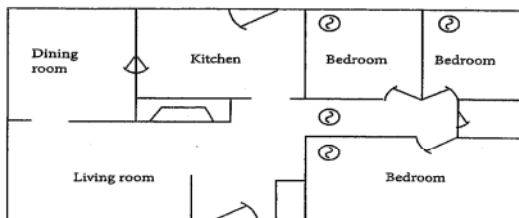
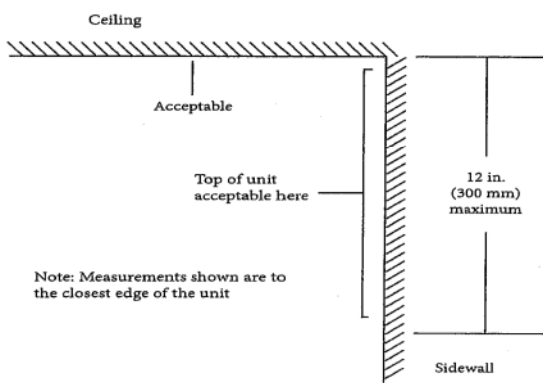
- (a) In one- and two-family or attached single family dwellings subject to the requirements of N.J.A.C. 5:70-2.3, smoke alarms shall be installed as follows:
  - 1. On each level of the premises; and
  - 2. Outside of each separate sleeping area.
- (b) The smoke alarms required in (a) above shall be located and maintained in accordance with NFPA 72.
  - 1. The alarms shall not be required to be interconnected.
- (c) Ten-year sealed battery-powered single station smoke alarms shall be installed and shall be listed in accordance with ANSI/UL 217, incorporated herein by reference. However, A/C-powered single or multiple-station smoke alarms installed as part of the original construction or rehabilitation project shall not be replaced with battery-powered smoke alarms. The effective date of this subsection shall be January 1, 2019.
  - 1. A/C-powered smoke alarms shall be accepted as meeting the requirements of this section.
- (d) Carbon monoxide alarms shall be installed in all dwelling units in buildings in one- and two-family or attached single family dwellings, except for units in buildings that do not contain a fuel-burning device or have an attached garage, as follows:
  - 1. Single station carbon monoxide alarms shall be installed and maintained in the immediate vicinity of the sleeping area(s).
  - 2. Carbon monoxide alarms may be battery-operated, hard-wired or of the plug-in type and shall be listed and labeled in accordance with UL-2034 and shall be installed in accordance with the requirements of this section and NFPA-720.
- (e) A portable fire extinguisher shall be installed in accordance with the following:
  - 1. The extinguisher shall be within 10 feet of the kitchen and located in the path of egress;
  - 2. The extinguisher shall be readily accessible and not obstructed from view;
  - 3. The extinguisher shall be mounted using the manufacturer's hanging bracket so the operating instructions are clearly visible;
  - 4. The extinguisher shall be an approved listed and labeled type with a minimum rating of 2A-10B:C and no more than 10 pounds;
  - 5. The owner's manual or written operation instructions shall be provided during the inspection and left for the new occupant;
  - 6. The extinguisher shall be serviced and tagged by a certified Division of Fire Safety contractor within the past 12 months or the seller must have a receipt for a recently purchased extinguisher; and
  - 7. The top of the extinguisher shall not be more than five feet above the floor.
  - 8. Exception: Portable fire extinguishers shall not be required for seasonal summer units. For purposes of applying this exception, "seasonal summer unit" shall mean a dwelling unit rented for a term of not more than 125 consecutive days for residential purposes by a person having a permanent residence elsewhere, but shall not include use or rental of living quarters by migrant, temporary, or seasonal workers in connection with any work or place where work is being performed

## Smoke Alarm Installation and Maintenance

### Alarm Placement

Smoke alarms should be installed according to NFPA 72 and the manufacturer's instructions. Heat and smoke rise, so smoke alarms should be installed on the ceiling or high on a wall to detect the first traces of smoke.

If a room has a pitched (slanted) ceiling, mount the unit near the ceiling's highest point, 4 to 12 inches (10 to 30.5 centimeters) away from the wall. If the room has an A-frame ceiling, mount the unit at least 4 to 12 inches (10 to 30.5 centimeters) away from the peak.



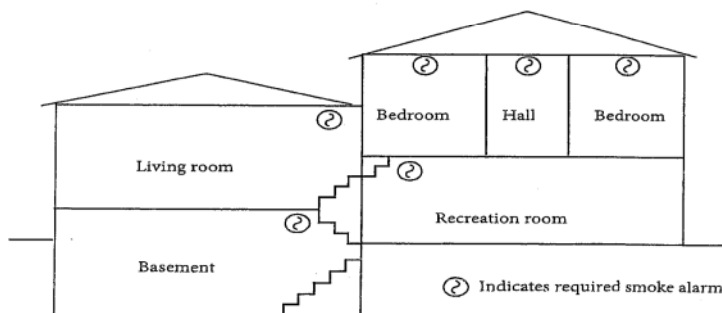
Wall-mounted smoke alarms should be installed so that the top of the alarm is not more than 12 inches (30.5 centimeters) from the ceiling.

Install basement smoke alarms close to the bottom of the stairs. Don't install an alarm at the top of basement stairs; dead air trapped near the closed door could prevent smoke from reaching the unit.

Some household environments can cause nuisance alarms or interfere with a smoke alarm's operation. Avoid placing alarms near a cooking appliance, a dusty area, a shower, or any area where the temperature drops below 40°F (4.5°C) or rises above 110°F (43°C).

Cooking fumes, steam, and automobile exhaust can result in nuisance alarms. Do not install alarms in bathrooms, kitchens, garages, attics, or unheated areas or near recessed ceiling areas, ceiling fans, furnaces, or furnace vents. Place alarms at least 3 feet (0.9 meter) horizontally from bathroom doors.

It's a good idea to have an experienced installer available, if possible, while your volunteers are in the field. Give volunteers a phone number to call your expert for advice on installation problems.



### NOTE: On Re-Sales –

- 1) Hot Water heater **MUST** be grounded
- 2) Address of property **MUST** appear on front of house & **MUST** be visible from road