



# BOROUGH OF BOUND BROOK

## BUREAU OF HOUSING INSPECTIONS

230 Hamilton St. Bound Brook, NJ 08805  
Phone: (732) 356-0833 Fax: (732) 560-9136

Housing Official

**BLOCK:** \_\_\_\_\_ **LOT:** \_\_\_\_\_

(For Office Use only – Do not write in Block & Lot here)

### BOROUGH OF BOUND BROOK ZONING APPLICATION

**FEE: \$75.00**

Land Use Ordinance, A Zoning Permit is a document signed by the administrative officer which: Paid: \_\_\_\_\_ Date: \_\_\_\_\_

- Is required as a condition precedent to the commencement of a use or the erection, construction, reconstruction, alteration, conversion or installation of a structure or a building
- Acknowledges that such use, structure or building complies with the provisions of this chapter or a variance there from duty authorized by a municipal agency

(A Survey/Plot Plan and Construction Plans, as described below must be submitted or the application will be returned unprocessed)

- Date of Application: \_\_\_\_\_  
Property Owner Name: \_\_\_\_\_  
Property Address: \_\_\_\_\_  
Owner Phone #: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax#: \_\_\_\_\_
- Contact Name: \_\_\_\_\_ Contact Phone #: \_\_\_\_\_
- Contact Address: \_\_\_\_\_
- Description of proposed work (check all that apply)
  - Shed \_\_\_\_\_ L: \_\_\_\_\_ x W: \_\_\_\_\_ x H: \_\_\_\_\_ to peak
  - Addition \_\_\_\_\_ L: \_\_\_\_\_ x W: \_\_\_\_\_ x H: \_\_\_\_\_ to peak
  - Deck \_\_\_\_\_ L: \_\_\_\_\_ x W: \_\_\_\_\_ x H: \_\_\_\_\_
  - Pool \_\_\_\_\_ L: \_\_\_\_\_ x W: \_\_\_\_\_ x H: \_\_\_\_\_
  - Fence \_\_\_\_\_ L: \_\_\_\_\_ x W: \_\_\_\_\_ x H: \_\_\_\_\_
  - Sign \_\_\_\_\_ L: \_\_\_\_\_ x W: \_\_\_\_\_ x H: \_\_\_\_\_
  - Other \_\_\_\_\_ Hours of operation, please describe & supply appropriate information: \_\_\_\_\_

- Did you attach a copy of your SURVEY/PLOT PLAN as required? Yes \_\_\_ No \_\_\_  
A copy of the original survey to scale of the entire property must be provided and must show all existing structures and all proposed structures, drawn to scale. All property lines, easements and lot restrictions.  
**\*\*The Survey cannot be enlarged, reduced or altered in anyway\*\***
- Do you have a Homeowners Association or other organization? Yes \_\_\_ No \_\_\_, If yes, please attach written permission or A Declaration or a declaratioOn of No. Jurisdiction from the Association.
- Did you attach Construction Plans or Company Brochure? \_\_\_\_\_  
Construction plans (or company brochure) must be provided and must show:
  - Details & dimensions of all proposed structures, showing their total square footage, height & materials (if applicable i.e. fences)
  - Existing and intended use of each building and structure and each part thereof.
- Are there any Easement on your property? Yes \_\_\_ No \_\_\_, If yes, what type: \_\_\_\_\_  
Land Use Ordinance, owner of a property which is subjected to a municipal easement may apply for a permit to erect, alter or convert a fence thereon.
  - An indemnification Agreement must be completed and signed if proposing to correct a fence on a Township Easement. (Form is available at the Planning/Zoning Dept. window)
  - If an easement is deeded to an entity other that the Township (i.e. Tran Co. PSE&G, etc.) a letter Granting permission to erect a fence on the easement must be attached.

When the permit has been approved, staff will phone the "contact" person ONCE A ZONING PERMIT HAS BEEN OBTAINED

YOU MUST BRING THIS ZONING PERMIT TO THE BUILDING DEPARTMENT TO DETERMINE WHETHER

A BUILDING PERMIT IS REQUIRED

For Department use only **ARC Approval:** **Approved** \_\_\_\_\_ **Denied** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Zone:** \_\_\_\_\_

Comments: \_\_\_\_\_

**ZONING Approval:** **Approved** \_\_\_\_\_ **Denied** \_\_\_\_\_ **Date:** \_\_\_\_\_

Comments: \_\_\_\_\_